

Welcome to Flex Day, February 14, 2008 Reflections: Whooo Are Weeee?

Remember Convocation? The Caterpillar? The Music? White Rabbit? Anything?
To “Alice/Chabot, we posited the question: Whhhooooo Aaaarrreeee Yooouuuu...?”

In case you didn’t catch the salient point of our four-part playlet, we suggested that we might be “starting to find out.” This idea umbrellas our work on Student Learning Outcomes (SLOs), Retention and Accreditation, some of the major tasks of the year. A lot has happened since then.

We have a new President.

SLOs are progressing.

Accreditation Teams are at work.

Retention...well, we’re still working at it, of course.

Alice/Chabot in Wonderland? Well, perhaps we’re down the rabbit hole, but we have a fair amount of adventure ahead of us.

Therefore, the Staff Development Committee decided to follow-up the question of “Who Are You?” with “Who are We?” as a playful and intriguing way of introducing ourselves to our new leader, Dr. Celia Barbarena. We won’t see any hooka-smoking caterpillars today, and I know that disappoints many of you. But we will see and hear each other...in a rapid-fire, spirited way this morning, and then we will hear from Dr. Barbarena herself.

After all these **Reflections**, you will have many options for the rest of the day. We have compiled many-a-session for you to choose from. And although they might not be as playful as Alice In Wonderland, or as theatrical as the morning introductions, they are available to us as opportunities to reflect upon what we do and how we do it, thus allowing us to grow. Staff Development is dedicated to giving everyone a chance to do just this.

Cheers,

Rachel LePell, Staff Development Chair





REFLECTIONS: WHOOO ARE WEEEE?

CHABOT COLLEGE FLEX DAY FEBRUARY 14, 2008 SCHEDULE AT A GLANCE

8:00 a.m. to 8:50 a.m.	Continental Breakfast	Outside Lobby of Performing Arts Center
9:00 a.m. to 10:00 a.m.	All College Welcome Reader's Theatre President's Welcome	Performing Arts Center
10:15 a.m. to 11:45 a.m.	Morning Breakout Sessions	Various
12:00 p.m. to 1:15 p.m.	Fun and Working Lunches and Conversations	Cafeteria and Various
1:30 p.m. to 3:00 p.m.	Afternoon Breakout Sessions	Various

BREAKOUT SESSIONS AT A GLANCE

Morning - 10:15 AM-11:45 AM	Room	Afternoon – 1:30-3:00 PM	Room
When Capable Students Fail: The Academic Sustainability Gap <i>Katie Hern</i>	311	Cover Your Assessment: Did Your Students Learn? <i>Norma Ambriz</i>	313A
Cover Your Assessment: Did Your Students Learn? <i>Norma Ambriz</i>	313A	Illuminate Your SLOs with eLumne: An Easy Way for Faculty to Record SLOs <i>Carolyn Arnold and Barbara Ogman</i>	320
Illuminate Your SLOs with eLumne: An Easy Way for Faculty to Record SLOs <i>Carolyn Arnold and Barbara Ogman</i>	320	Evidence-Based Practice of Mind Maps: What is Involved? <i>Connie Telles</i>	3115
Joint Commission on Accrediting Health Care Organizations: How Can We Prepare Health Care Students? <i>Mary Wheaton</i>	3115	De-Mystifying the College Budget <i>Farhad Javaheripour</i>	315
Test Drive Blackboard 7.3—Our New Version for Summer/Fall 08 <i>Lisa Ulibarri, Mintia Winsor, Jan Novak</i>	3902	Need Funds? Grants Can Help! <i>Yvonne Wu-Craig</i>	3906
Assessing Oral and Written Production in World Language Courses <i>Frederick Hodgson</i>	1103	New Tools for On-line Teaching <i>Norman Buchwald, Richard Dinwiddie, Scott Hildreth, Lisa Ulibarri, Mintia Winsor</i>	3902
Class—Web: It's Not Just for Students and Faculty <i>Cathy Gould</i>	301	Dental Hygiene Accreditation: Feedback for Faculty <i>JoAnn Galliano</i>	2210
Chabot Counseling: Reflecting on the Past, the Present and the Future <i>Tram Vo Kumamoto</i>	314	Easy Animation with Flash <i>Mark Schaeffer</i>	1615
Dental Hygiene Accreditation Revisited: Student Learning Outcomes <i>JoAnn Galliano</i>	2210	Math Teaching Strategies and Sharing <i>Joe Berland</i>	1832
Forms 101—Get to Know Your Business Service Office <i>Rosie Mogle</i>	315	Faculty Inquiry Group #3: Basic Skills in the Disciplines <i>Cindy Hicks and Dennis Chowenhill</i>	2351
Math Teaching Strategies and Sharing <i>Joe Berland</i>	1832	You and Emergency Preparedness: Your Role as a Disaster Service Worker <i>MacGreagor Wright</i>	311
Enhance Photos, Create Movies, and Make Podcasts on Your Mac <i>Jane Pimentel and Jarrod Wyrick</i>	Board Room	What's Happening with our Accreditation Self-Study? <i>Chad Mark Glen</i>	Board Room
The Great Surprise: Who are our Students? What We Have Learned Through Course Work <i>Cristina Ruggiero, Anita Wah, Ming Ho, Cindy Stubblebine, Jane Wolford</i>	1842	History Program Review <i>Jane Wolford</i>	302
Municipal Necessity or Environmental Injustice: Power Plants in Chabot's Backyard <i>Susan Sperling and Diane Zuliani</i>	1002		
Art Issues <i>Jon Komisar</i>	1006		
Faculty Inquiry Group #1: All Tutor Trainers <i>Cindy Hicks and Dennis Chowenhill</i>	2351		

12:00 PM TO 4:00 PM: Special Session	Room
Program for Infant Toddler Caregivers (PITC) Training <i>Penny Blair</i>	3521
12:00 PM TO 1:15 PM: Fun and Working Lunches and Conversations (Cafeteria and Various Locations)	Room
Meet the On-line Student <i>Sean McFarland and Jan Novak</i>	3902
The Great Surprise: What We Have Learned—The Puente Project and Service-Learning <i>Angie Magallón, Ramon Parada, Clara McLean, Susan Gill,</i>	1842
Biology Program Review <i>Debra Howell</i>	2130

Faculty Inquiry Group #2: Learning Assistant Program Participants <i>Cindy Hicks and Dennis Chowenhill</i>	2351
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REFLECTIONS: WHOOO ARE WEEEEE?

**8:00 AM TO 8:50 AM: Continental Breakfast
(Outside Lobby of Performing Arts Center)**

9:00 AM TO 10:00 AM: All-College Session (Performing Arts Center)

Welcome and Reader's Theater Performance of "Reflections: Whooo are Weeee?"

Patti Keeling and Christy Warda, Speech Communications Faculty

Doug Horner, Facilities Manager

Celia Barberena, President

10:15 AM TO 11:45 AM: Morning Breakout Sessions (Various Locations)

When Capable Students Fail: The Academic Sustainability Gap

This interactive session will feature Katie Hern's research into "The Academic Sustainability Gap" among Chabot students, or why so many students earn passing grades on individual assignments but then withdraw or fail their classes. Discussion will include the causes of the sustainability gap and idea-sharing about how we can help close the gap between students' ability and sustainability. Faculty are asked to bring their grade books from last semester for an exercise on assessing the size of the sustainability gap in their own classes.

Room: 311

Facilitator: **Katie Hern**, English Faculty

Cover Your Assessment: Did Your Students Learn?

Now that you have created a Student Learning Outcome (SLO) for your course, how will you determine if your students have met this outcome? Will you give them an exam, a final paper, a presentation? Come learn about the many ways you can determine if your students have mastered the SLO!

Room: 313A

Facilitators: **Norma Ambriz**, Interim Dean of Social Sciences

Illuminate Your SLO's With eLumen: An Easy Way for Faculty to Record SLOs

Teaching Faculty! Do you have your Student Learning Outcome, a rubric for it, and ideas for which assignments you will use to assess the SLO? If so, you are ready to use an easy tool to record your students' scores. Bring your SLO and rubric to this workshop and learn how eLumen will help you record all of your information, for your own use and for (confidential) college reporting. This will free you to return to the more important task of thinking about how well your students are learning.

Room: 320

Facilitators: **Carolyn Arnold**, Coordinator, Office of Institutional Research and Grants; and **Barbara Ogman**, SLOAC Coordinator, Early Childhood Education Faculty

Joint Commission on Accrediting Health Care Organizations (JCAHO): How Can We Prepare Health Care Students?

Faculty will be brought up to date on the latest quality assurance issues for patient care in health care agencies. Faculty will identify skills assessments in the various hospital units/specialties that lead to assurance of patient care, meeting or exceeding standards set forth by the JCAHO. Faculty will utilize concepts of this session in the implementation of curriculum revision. All are welcome, especially health care workers who are employed or will be employed in facilities subject to JCAHO accreditation.

Room: 3115

Facilitator: **Mary Wheaton**, MSN, RN, Nurse Manager, St. Rose Hospital; chaired by **Nancy Cowan**, Director/Coordinator, Nursing Program



Test Drive Blackboard 7.3—Our New Version for Summer/Fall 08!

At the end of this semester, we're implementing a major Blackboard upgrade. Blackboard 7.3 has lots of great new features, but is a change requiring a well-planned transition for both faculty and students. Join us to see a demonstration of this new version and to help us develop transition/training programs for both faculty and students. We'll also provide an overview of opportunities to use Blackboard to enhance your on-campus class, for a hybrid on-line class, or for a fully on-line class.

Room: 3902

Facilitators: **Lisa Ulibarri**, Instructional Designer, English Adjunct Faculty; **Minta Winsor**, Instructional Technology Center Coordinator; **Jan Novak**, Distance Education Committee Chair

Assessing Student Oral and Written Production in World Language Courses

World Language instructors will share their experiences with the oral report rubric created at our Fall Convocation Student Learning Outcome meeting and subsequent meetings of full-time faculty. We will also begin the development of a rubric for assessing the first-year paragraph and/or dialogue in the target language that is the typical writing assignment for the first-year world language courses.

Room: 1103

Facilitator: **Frederick Hodgson**, French Instructor

CLASS-Web: It's Not Just for Students and Faculty

CLASS-Web is for more than registration and rosters. You can check your leave balances, get a copy of your pay stub and even print out your W-2 to get a head-start on your 2007 taxes! You can find it all on Web for Employee, a module of the CLASS-Web self-service system.

Room: 301

Facilitator: **Cathy Gould**, Information Technology Services Programmer, Chabot-Las Positas Community College District; chaired by **Rachel Ugale**, Student Services Technology Specialist

Chabot Counseling: Reflecting on the Past, the Present and the Future

Faculty and staff will meet the new counseling dean, Matthew Kritscher. We will start the dialogue with a discussion of the mission, vision and goals for the Counseling Division by reflecting on the past, present, and future. We will incorporate the information we gather through the discussion into upcoming activities such as Program Review, Student Learning Outcomes, and Accreditation.

Room: 314

Facilitator: Tram Vo-Kumamoto, Counselor



Dental Hygiene Accreditation Revisited: Student Learning Outcomes

Dental Hygiene will be focusing on accreditation standards as they relate to Student Learning Outcomes for both the Dental Hygiene program and individual courses. They will also identify patterns they have observed and develop new strategies for dental hygiene students to become more successful.

Room: 2210

Facilitator: JoAnn Galliano, Med., RDH, Dental Hygiene Program Coordinator

Forms 101: Get to know your Business Service Office

Confused about what form to use and what needs to be attached to make sure your orders are processed smoothly? What happens to your purchase requisition once it leaves your hands? Once a purchase order (P.O.) has been generated, how do you find out if your order has been delivered to the campus? Find out the answers to these questions from our Business Services office.

Room: 315

Facilitator: Rosie Mogle, Administrative Assistant, Business Services

Math Teaching Strategies and Sharing

Attendees will discuss Math 54L (Applied Intermediate Algebra) to better understand what the course entails. They will also discuss the Developmental Math Project that has been piloted, looking at possibilities of converting Math 65 (Elementary Algebra) to a mastery learning method of instruction. A viewing of a video of mathematician Paul Erdos will enhance the discussions and sharing. Participants are encouraged to bring math problems and teaching strategies to share.

Room: 1832

Facilitator: Joe Berland, Math Faculty

Enhance Photos, Create Movies, and Make Podcasts on Your Mac

Learn how to use iLife, Apple software installed in Macs. An Apple system engineer will show you how to enhance photos with iPhoto, create movies in iDVD, and make professional podcasts in Garageband..

Room: Board Room

Facilitators: Jane Pimentel, Education Accountant Executive, Apple, Inc.; Jarrod Wyrick, System Engineer, Apple, Inc.; chaired by Kathleen Kaser, Chabot College Bookstore Manager



The Great Surprise: Who are Our Students? What We have Learned through their Course Work

This session will present student work illustrating how gaps in “basic skills” (such as reading comprehension, informational and statistical literacy) impact the ability of students to succeed in particular courses. Faculty across disciplines, supported by the Basic Skills Initiative, will share what they have learned about their students since they have implemented hands-on activities utilizing these basic skills. Attendees will gain insights into “why” students may fail to succeed and will learn how their own classroom practices might be adapted in order to address “skill gaps.” This session will be both presentations of student work and a facilitated discussion of issues raised during the presentations.

Room: 1842

Facilitator: **Cristina Ruggiero**, Basic Skills Coordinator, Political Science Faculty; **Anita Wah**, Math Faculty; **Ming Ho**, Math Faculty; **Cindy Stubblebine**, Math Faculty; **Jane Wolford**, History Faculty

Municipal Necessity or Environmental Injustice: Power Plants in Chabot’s Backyard

Have you heard reports that the neighborhood west of Chabot is about to become home to one—and possibly even two—natural gas-fired power plants? Are you wondering how these developments could affect our college? This session will cover the history of the two proposals, run through the proposed timelines for each, and provide specific details regarding the air quality, public health and environmental justice questions they raise, as well as the possible impact of such issues on our enrollment and quality of life.

Room: Art Gallery (Room 1002)

Facilitators: **Susan Sperling**, Anthropology Faculty; and **Diane Zuliani**, Art Faculty, Academic Senate President

Art Issues

Art faculty will discuss topics of concern, moving toward problem-solving. A topic example is adherence to course outlines.

Room: 1006

Facilitator: **Jon Komisar**, Art Faculty

Faculty Inquiry Group (FIG) #1: All Tutor Trainers

This Tutor-Trainer FIG provides an opportunity for all trainers of Learning Connection tutors, including Tutoring 49B and 49.02 instructors as well as Peer-Led-Team-Learning (PLTL) instructors, to discuss their experiences and to contribute to the development of the tutor training program.

Room: 2351

Facilitators: **Cindy Hicks**, Learning Connection Project Development Coordinator, English Faculty; and **Dennis Chowenhill**, Tutor Coordinator, English Faculty

12:00 PM TO 1:15 PM : Fun and Working Lunches and Conversations (Various)

Please pick up a box lunch in the lobby of the cafeteria.

Take it to your working lunch, or join the fun lunch in the cafeteria.

Meet the On-line Student

In the new documentary video Going the Distance, produced by the same student filmmakers who brought us Reading Between the Lives, students and faculty share their experiences in taking—and teaching—on-line courses. They speak candidly and with insight about:

- How the availability of on-line courses plays a crucial role in their college matriculation
- What it takes to succeed in the on-line setting
- How workloads compare with traditional classroom settings
- How students' interactions compare with traditional classrooms settings
- What it's like to interact with an instructor in the on-line environment
- And more!

Following a viewing of this engaging video, viewers will discuss the promises and challenges of on-line education.

Room: 3902

Facilitator: Sean McFarland, English Faculty; and Jan Novak, Chair, Distance Education Committee, Business Faculty

The Great Surprise: What We Have Learned through Our Work in Puente and Service Learning

Through their work with the Puente project, funded by the Basic Skills Initiative, faculty have gained insights into specific challenges faced by Chabot's Hispanic students. Presenters will provide characteristics of the Chabot student population and offer practical suggestions to help meet the needs of students, including classroom activities and specific resources. Presenters will share their experiences of creating a Service-Learning component and highlight what they have learned about how Service-Learning contributes to the development and learning of our students.

Room: 1842

Facilitators: Angie Magallón, English Faculty; Ramon Parada, Counselor; Clara McLean, Service-Learning Co-Coordinator, English Faculty; and Susan Gill, Service-Learning Co-Coordinator, English Faculty

Biology Program Review

Faculty in biology will discuss progress on their program review.

Room: 2130

Facilitator: Debra Howell, Biology Coordinator

Faculty Inquiry Group (FIG) #2: Learning Assistant Program Participants

This Learning Assistant Program FIG is an opportunity for instructors who have used or who are using a Learning Assistant in their on-line or face-to-face classes to discuss their experiences and to learn more about the Learning Assistant program. Instructors interested in working with a Learning Assistant, i.e., an in-class tutor, are invited to attend.

Room: 2351

Facilitators: Cindy Hicks, Learning Connection Project Development Coordinator, English Faculty; and Dennis Chowenhill, Tutor Coordinator, English Faculty

12:00 PM TO 4:00 PM: Afternoon Session

Program for Infant Toddler Caregivers (PITC) Training

This training involves specific guidelines and practices regarding the transition of our young three's (previously from the two's classroom) to the preschool program. PITC Infant, Toddler and Twos' Teachers will work with Preschool Teachers in order to help the Preschool Teachers understand PITC Best Practices and work to implement PITC concepts into Preschool Classrooms to best facilitate a smooth transition between the Infant, Toddler and Two's Program to the Preschool Program. Specific Educational Plans will be formulated in order to best meet the needs of specific children. These plans will serve as "Case Study" models in order to help Preschool Teachers develop future transition plans for PITC Children as they matriculate into the Preschool Program.

Room: 3521 (Children's Center)

Facilitators: Penny Blair, WestEd District Coordinator; chaired by Judy Jones, Chabot College Children's Center Manager

1:30 PM TO 3:00 PM: Afternoon Breakout Sessions (Various Locations)
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Cover Your Assessment: Did Your Students Learn? (a repeat of the morning's session)

Now that you have created a Student Learning Outcome (SLO) for your course, how will you determine if your students have met this outcome? Will you give them an exam, a final paper, a presentation? Come learn about the many ways you can determine if your students have mastered the SLO!

Room: 313A

Facilitators: Norma Ambriz, Interim Dean of Social Sciences

Illuminate Your SLO's With eLumen: An Easy Way for Faculty to Record SLOs (a repeat of the morning's session)

Teaching Faculty! Do you have your Student Learning Outcome, a rubric for it, and ideas for which assignments you will use to assess the SLO? If so, you are ready to use an easy tool to record your students' scores. Bring your SLO and rubric to this workshop and learn how eLumen will help you record all of your information, for your own use and for (confidential) college reporting. This will free you to return to the more important task of thinking about how well your students are learning.

Room: 320

Facilitators: Carolyn Arnold, Coordinator, Office of Institutional Research and Grants; and Barbara Ogman, SLOAC Coordinator, Early Childhood Education Faculty

Evidence-Based Practice in the Development of Mind Maps: What is Involved?

Attendees will be introduced to the concepts underlying Evidence-Based Practice as it is used in nursing practice today and will consider how it can be incorporated into students' preparation for giving patient care. They will identify at least two methods of incorporating Evidence-Based Practice in the construction of Mind Maps. All are welcome, especially those are curious about the use of Mind Maps in incorporating Evidence-Based Practice in the problem-solving process.

Room: 3115

Facilitator: **Connie Telles**, MSN, RN, Doctoral Candidate, Nursing Faculty; chaired by **Nancy Cowan**, Director/Coordinator, Nursing Program

De-Mystifying the College Budget

Have you ever wondered: How does enrollment affect our funding? How does the college balance the budget each year? How does the current budget situation affect jobs on campus? Come and learn about these and related budget issues from our chief financial officer.

Room: 315

Facilitator: **Farhad Javaheripour**, Vice President of Administrative Services



Need Funds? Grants Can Help!

Yvonne will provide an overview of grant research and the process of grant writing. Participants will be guided to research grant funding and to review basic components of a grant proposal. Join us to learn how Chabot's Grant Development Office can support you so you can obtain the funding you want to develop and implement your creative project.

Room: 3906 (Computer Lab)

Facilitators: **Yvonne Wu-Craig**, Grant Developer/Writer

New Tools for On-line Teaching

Join us for demonstrations of new tools to enhance learning in on-line courses, such as Respondus testing software, the SafeAssign plagiarism detection tool, the SearchPath library research skills tutorial, Camtasia voice-over Powerpoint software, and podcasting. Attendees will be entered into a drawing for prizes such as a Respondus license or Camtasia video creation software

Room: 3902

Facilitator: **Norman Buchwald**, Library; **Richard Dinwiddie**, Humanities Faculty; **Scott Hildreth**, Physics/Astronomy Faculty; **Lisa Ulibarri**, Instructional Designer, English Faculty; **Minta Winsor**, Instructional Technology Center Coordinator



Dental Hygiene Accreditation Revisited: Feedback for Faculty

Dental Hygiene will be figuring out a mechanism for students to provide feedback to faculty, possibly through a rubric, for faculty improvement.

Room: 2210

Facilitator: **JoAnn Galliano**, Med., RDH, Dental Hygiene Program Coordinator

Easy Animation with Flash

Bring your ideas to life! Mark Schaeffer, author of a top-selling book on Adobe Flash software, will show you how to make simple, digital animated cartoons that you can use to dress up a website, illustrate a concept, or send to friends for fun. No artistic skill is necessary.

Room: 1615 (Mac Lab)

Facilitator: Mark Schaeffer, Digital Media Faculty

Math Teaching Strategies and Sharing

Attendees will discuss Math 54L (Applied Intermediate Algebra) to better understand what the course entails. They will also discuss the Developmental Math Project that has been piloted, looking at possibilities of converting Math 65 (Elementary Algebra) to a mastery learning method of instruction. A viewing of a video of mathematician Paul Erdos will enhance the discussions and sharing. Participants are encouraged to bring math problems and teaching strategies to share.

Room: 1832

Facilitator: Joe Berland, Math Faculty

Faculty Inquiry Group (FIG) #3: Basic Skills in the Disciplines

Math and English instructors are invited, but this FIG will focus on the experiences and thoughts of instructors in other disciplines who have integrated or considered integrating “basic academic skills” instruction into their classes or who have added or considered adding basic skills classes in their discipline.

Room: 2351

Facilitators: Cindy Hicks, Learning Connection Project Development Coordinator, English Faculty; and Dennis Chowenhill, Tutor Coordinator, English Faculty

You and Emergency Preparedness: Your Role as a Disaster Service Worker

This will be a brief but comprehensive explanation of Incident Command System (ICS), Standardized Emergency Management System (SEMS), National Incident Management System (NIMS), and Disaster Resistant California Community Colleges (DRCCC). In order to ensure continuity of operations and alignment of processes in a crisis response, a uniform set of operational standards have been established and are mandated by state and federal governments. All government employees, including community college district employees are required to have training in these standards prior to September 30, 2008. This session will introduce the requirements.

Room: 311

Facilitator: MacGreagor Wright, Director of Campus Safety



What's Happening with our Accreditation Self-Study?

Find out what has been going on in the Accreditation Standards Committees. Participants will share issues and strategies, learn what the committees are preparing for the self-study report, and develop a network of support from others.

Room: Board Room

Facilitator: Chad Mark Glen, Faculty Accreditation Co-Chair, Mass Communications Faculty

History Program Review

Faculty in history will discuss progress on their program review.

Room: 302

Facilitator: Jane Wolford, History Faculty

Quotes, Notes, and Reflections

"The whole purpose of education is to turn mirrors into windows."

—Sydney J. Harris

"It is not so much the example of others we imitate as the reflection of ourselves in their eyes and the echo of ourselves in their words."

—Eric Hoffer

"How we think shows through in how we act. Attitudes are mirrors of the mind. They reflect thinking."

—David Joseph Schwartz

"There are two ways of spreading light: to be the candle or the mirror that reflects it."

—Edith Wharton

"I used to live in a room full of mirrors; all I could see was me. I take my spirit and I crash my mirrors, now the whole world is here for me to see."

—Jimi Hendrix

"The world is a looking glass and gives back to every man the reflection of his own face."

—William M. Thackeray

"I'm a reflection of the community."

—Tupac Shakur